

Welcome to E-Hall Pass!

Silver Lake is piloting a new technology called E-Hall Pass. Below is a quick overview of the key features that you will be using.

Logging In

To access E-Hall Pass, visit www.e-hallpass.com/glogin. When you visit this site, click the red button that says “Login with Google”. If you are not automatically logged in, and are prompted for a username and password, your username is your school e-mail address, and your password is the same one you use to log in to your Chromebook or any other Silver Lake account.



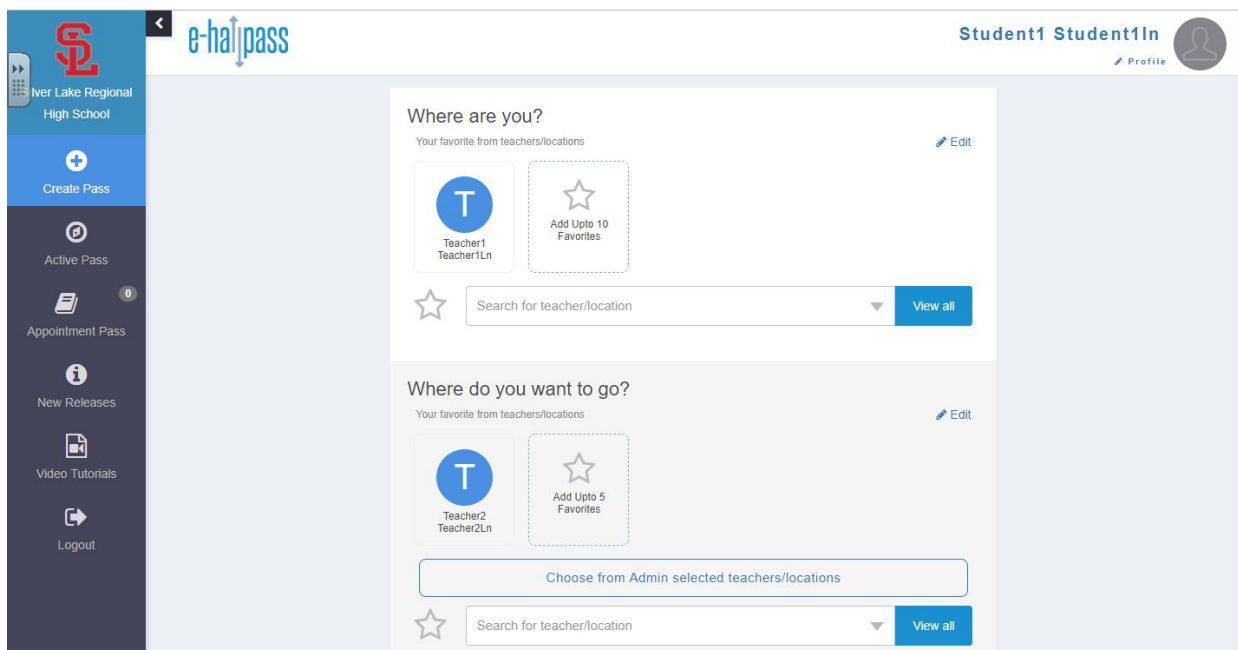
 Login with Google

If your school does not use your Google account to log you in click here

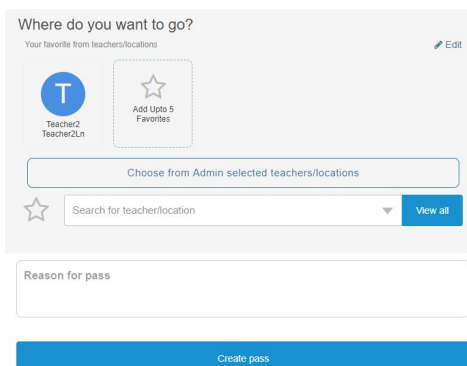
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Creating a Pass

To create a pass, click on the “Create Pass” button on the left side of your dashboard. Then, simply select your location and destination from the drop-down menus. (Tip: You can start typing the name of your location or destination to bring it up faster.)



For some pass types, you will also fill out a “reason” for the pass. Once you have completed the required fields, click the blue “Create Pass” button at the bottom of the page.



Once you click the button, the pass will be created and ready for your teacher's approval either on your device or on their computer screen.

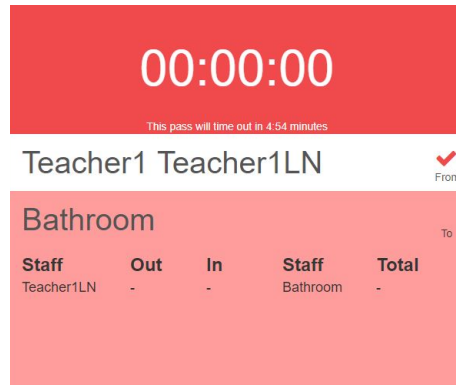
Returning to Class

When you return to class, your teacher will end the pass, either on your device or on their computer.

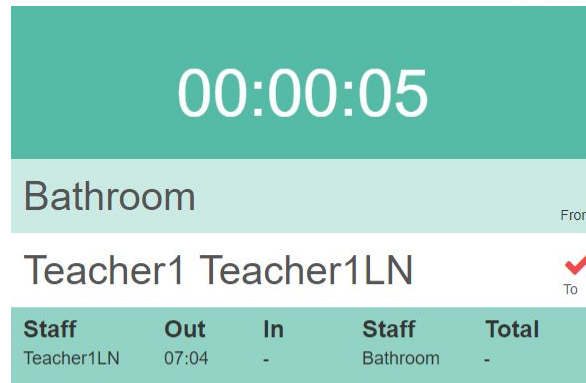
Pass Colors

Depending upon its status, your pass will have the following colors:

- **RED:** The pass has been generated and is awaiting teacher approval. You will see a countdown timer running. The pass will expire if it is not approved within the allotted time.



- **GREEN:** The pass has been approved and is active. You will notice the timer running on the pass when it is in active status.



- **GRAY:** The pass has been ended.

